

## DUB REQUEST FORM

TITLE of Production: \_\_\_\_\_

RSO Sponsor of Event (if any): \_\_\_\_\_

Date of Production: \_\_\_\_\_ Today's Date: \_\_\_\_\_

Desired Format (circle one): VHS DVD Quantity: \_\_\_\_\_

### DUB PRICES

**\$15.00 per production length**

**\$25.00 for mail-in orders**

### For Office Use Only

Staff Member processing request: \_\_\_\_\_ Catalog Number: \_\_\_\_\_  
initials

Pre-Order? (program has not happened and/or been edited yet) Y / N

Date of Payment: \_\_\_\_\_ Amount Received: \_\_\_\_\_

Date Dub Completed: \_\_\_\_\_ Date Contacted: \_\_\_\_\_

*\*Please allow two (2) weeks for a dub to be completed. Pre-order dubs will take additional time. Requests will not be accepted without payment. By signing below, the dub requestor agrees to the aforementioned prices and timeframes provided by UVC-TV 19. If there are any necessary changes or information which UVC-TV 19 is to be made aware of, please contact us at (413)545-1336 or via e-mail at UVCTV19@stuaf.umass.edu*

Dub Requestor: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

### PROGRAM PICK UP

Signature: \_\_\_\_\_ Date: \_\_\_\_\_