

UVC-TV 19 PRODUCTION PROPOSAL

BEFORE YOU SUBMIT YOUR PROPOSAL:

- You need to be a current ACCESSED MEMBER to use UVC's equipment.
 - ACCESSED MEMBER: The annual membership or reactivation fee has been paid. You have taken the 2 basic workshops—basic camera and digital editing.
- All crew members must be current ACTIVE members.
 - ACTIVE MEMBER: The annual membership or reactivation fee has been paid.
- Please make sure you contact all performers before you submit your proposals. UVC airs ALL productions taped.
- All music and images are free from copyright (UVC has a CD library that can be used for film soundtracks).
- No intentional illegal acts may be performed for or committed by the use of UVC-TV 19 equipment.
- Any programs unsuitable for children will be aired between 11 p.m. and 6 a.m.
- It may take up to a week for approval of your production request, please take this time into account when submitting your proposal.

CONTACT:

Name _____ Today's Date _____

Phone _____ e-mail _____

Student ID # _____

CURRENT UVC-TV 19 accessed member: Yes No

If YES, what cameras have you been trained on at UVC-TV 19? (check all that apply):

Optura HV-30 PD-170 Other _____

PRODUCTION DETAILS:

Working Title _____

Date(s) of Production _____

Location(s) _____

Indoor Outdoor Both

Number of episodes _____ Estimated length of each episode _____

Description of Production (attach additional paperwork if necessary):

****Please be aware that any person appearing on camera must sign a release form. If there are any special speakers, performers, guests that will appear on camera, please provide them with the "Talent Release Form" before taking out equipment. It is your responsibility to get signed release forms to UVC before the event. Forms are available in UVC offices and online at www.uvctv19.com**

Approximate # of persons needing to sign release: _____

- MORE INFORMATION ON OTHER SIDE -

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LEGAL:

I _____ understand that I am responsible for the described program, certify that this program is for non-profit purposes only and that I am in no way profiting in the creation of said program. Furthermore, I understand that I am responsible for insuring that the production is in compliance with all legalities regarding copyright, trademark, libel, slander, defamation, and obscenity. As an Accessed Member of UVC-TV 19, I am responsible for the care and safety of all UVC equipment used in the production of this program. I also understand UVC-TV's policies regarding these and will follow them including: obtaining signed permission from all performers appearing in the video show and certifying that no copyrighted material is included without written permission from the copyright holder. If I choose to purchase videotape to make the program, UVC does not own the program but may have a copy for cablecasting on the Housing Services Cable Network. I also understand that if UVC provides tape, UVC-TV is considered to be the copyright holder of the program. If this is the case, UVC-TV may make and distribute copies of this program according to their dubbing rates. If this program is to be a studio series, I understand that UVC-TV will be considered owner of all episodes of the tape and hold the copyright for such material.

Tape Source: UVC-TV 19 Personal

Signature _____

Date _____

ATTENTION UVC MEMBERS ONLY: UVC-TV 19 has limited funds available for UVC productions produced by UVC-TV 19 members. If you would like to apply for funding, submit a list of needs to the UVC Treasurer and make an appointment to see the UVC President.

OFFICE USE ONLY
Today's Date _____
<input type="checkbox"/> Approved <input type="checkbox"/> Not Approved
Production Coordinator or General Manager _____ (signature)
Comments: _____ _____ _____